

<b>Course Title</b>	PR19/401: The ICE Professional Review – Overview and Preparation
<b>Duration</b>	3 hours
<b>Delivery Mode</b>	Half day session
<b>Cost</b>	£150 + VAT per delegate
<b>Delegate Nos.</b>	4 to 12
<b>Intended Audience</b>	Graduates nearing completion of their IPD and preparing to submit for their professional review
<b>Objectives</b>	<p>At the end of this course delegates should have:</p> <ul style="list-style-type: none"> <li>• Refreshed their understanding of the review process and the attributes to be demonstrated</li> <li>• Reviewed the reports and records to be submitted</li> <li>• Understood better the interview process</li> <li>• Reviewed the requirements for the written exercise</li> </ul>
<b>Course Description</b>	<p>Taught by an experienced Reviewer, the session is aimed at helping graduates prepare for their professional review. Each of the component parts of the review process will be examined in turn, giving delegates an appreciation of what their reviewers will be looking for. The course will draw on the extensive experience of the tutor as a mentor and ICE Reviewer to provide practical tips.</p> <p>The course typically covers the following areas, with the depth spent on each adjusted to suit the requirements of the delegates:</p> <ul style="list-style-type: none"> <li>• Overview of the ICE review process and the submission documents, including timeline</li> <li>• Review of the Attributes and what they mean</li> <li>• CPD requirements (extent? breadth vs depth? future plans?)</li> <li>• Overview of the core requirements of the Professional Report</li> <li>• Overview of the interview (what are the reviewers looking for? range of questions? typical questions? are body and verbal language important? can I tell if I have answered a question sufficiently? what will the reviewers be doing?)</li> <li>• Overview of the presentation (what to include and what to omit? delivery aids? are body and verbal language important?)</li> <li>• Overview of the Written Exercise (range / types of questions? how long should my answer be? laptop or hand written? what quality of submission is needed? what are the reviewers looking for?)</li> </ul> <p>The tutor will be Dr Andy Goodwin, a chartered engineer and experienced ICE Reviewer with nearly 35 years' experience in industry and academia. As an SCE and a DE, he was guided numerous graduates to achieve chartered and incorporated status.</p>